Remote education provision: information for parents
January 2021

This information is intended to provide clarity and transparency to pupils and parents or carers about what to expect from remote education where national or local restrictions require entire cohorts (or bubbles) to remain at home. For details of what to expect where individual pupils are self-isolating, please see the final section of this page.

The remote curriculum: what is taught to pupils at home

A pupil's first day or two of being educated remotely might look different from our standard approach, while we take all necessary actions to prepare for a longer period of remote teaching.

What should my child expect from immediate remote education in the first day or two of pupils being sent home?

- If possible, we send pupils home with workbooks to complete independently in the first instance.

- Pupils have access to websites we generally use for learning such as MyMaths, Reading Eggs, Times Table Rockstars and Bug Club immediately and teaching on Microsoft Teams from the first day after the closure.

- The timetable for the learning will be uploaded onto year group page of Teams by 5pm on the day of closure and then every Friday by 5pm for the following week.

Following the first few days of remote education, will my child be taught broadly the same curriculum as they would if they were in school?

- We teach the same curriculum remotely as we do in school wherever possible and appropriate. However, we may need to make some adaptations in some subjects. For example, it can be difficult to teach some aspects of the science or the design technology curriculum without having particular resources available so these aspects will be completed at another time.

- A timetable for learning will be uploaded onto Year Group Teams page.

Remote teaching and study time each day

How long can I expect work set by the school to take my child each day?

We expect that remote education (including remote teaching and independent work) will take pupils broadly the following number of hours each day:

EYFS (Nursery and Reception)	Minimum **1 hour** live – 2 x ½ hour sessions Up to **2 hours** of other activities **Total 3 hours per day minimum**
Key Stage 1	Minimum **2 hours** of live teaching e.g. ½ hour phonics session, ½ hour maths, ½ hour English session and 2 x 15 minute registration sessions At least **1 hour** of independent work **Total 3 hours per day minimum**
Key Stage 2	At least **2 hours** of live teaching sessions a day – English and maths must be part of this (can be split into ½ hour blocks) At least **2 hours** of independent work **Total 4 hours per day minimum**
For all year groups in addition to live video sessions there will be short video introductions for all other sessions :	Weekly French lessons in KS2, music lessons which will be uploaded by the day that children would usually have music in school, weekly PE videos for children to access , Oak Academy/White Rose maths videos, assemblies

Accessing remote education

How will my child access any online remote education you are providing?

- The children in Reception and Nursery will access work using Tapestry (and the live sessions via Microsoft Teams)

- Children in all other year groups will access most of their learning through Microsoft Teams where the class teacher will provide key input through live or pre-recorded lessons and through setting and marking work.

- Other platforms to be used include MyMaths, Times Table Rockstars, Active Learn – Bug Club and Grammar Bug, Fast Phonics, White Rose Maths and Reading Eggs.

- Oak Academy, White Rose Maths and BBC Bitesize will be used to support some of our remote learning,

- The children should know how to access these platforms/ websites but 'how to' videos can be found on the school website. If you need further support or help with passwords, please contact the year group email address.

- All children will have access to the relevant login details from the start of the school year so they are immediately available. Login details will be stuck in children's reading records/home learning book. If your child does not have their login details please email the **relevant** year group email address e.g. Y6@elmgrove.harrow.sch.uk for those details.

If my child does not have digital or online access at home, how will you support them to access remote education?

We recognise that some pupils may not have suitable online access at home. We take the following approaches to support those pupils to access remote education:

- We have 68 computers available for some pupils to use if they do not have access to technology at home and are awaiting delivery of some internet dongles.

- We are seeking to increase this number through the use of donations.

- We are allocating devices to families where a need has been identified and giving priority to those who are disadvantaged, have an SEN or are vulnerable.

- We are generally only able to allocate one device per family but understand that the pupils will need to take it in turns to use equipment.

- **If you feel that your child/ren need to borrow a device in order to access learning, please contact the year group email address and let the class teacher know.**

- Where we do not have a device for all those families who have requested one, we are creating a waiting list.

- We will offer support/ adapt tasks for those with access to learning on a mobile phone or tablet only and we can provide paper copies of learning if necessary.

- If you need the data allowance on your mobile phone increased, please contact the year group email.

- Where learning cannot be completed and uploaded online we can offer an exercise book in which to complete tasks which can be collected from the school office. Tasks can then either be uploaded via a photo of the task or the book can be handed back into school for marking.

- Paper copies of work can be collected from and returned to the school office.

- In both cases please contact the year group email addresses to request materials.

- We will offer places to children in school if there are concerns that a child is not able to access learning in any form and there is no device available to use.

- 'How to' guides of using different technology are available on the school website.

How will my child be taught remotely?

We use a combination of the following approaches to teach pupils remotely:

Some examples of remote teaching approaches include:

- live teaching (online lessons)

- recorded teaching (e.g. Oak National Academy lessons, video/audio recordings made by teachers)

- printed paper packs produced by teachers or external providers (e.g. workbooks, worksheets)

- commercially available websites supporting the teaching of specific subjects or areas, including video clips or sequences e.g. Reading Eggs, MyMaths, White Rose Maths

- activities set to complete and then upload onto year group pages Microsoft Teams or Tapestry (EYFS)

Engagement and feedback

What are your expectations for my child's engagement and the support that we as parents and carers should provide at home?

- We expect the pupils to engage as fully as possible with remote education so that they continue to make as much progress as possible. This involves joining all live lessons, watching pre-recorded lessons, completing and uploading work. We will work with families to discuss expectations and the most appropriate way forward where devices are being shared or paper copies of work are being completed.

- We would welcome your support as parents and carers in ensuring your child has a routine which will support them to be ready to access the lessons including ensuring they are up and ready to start at 9.00 am, have access to an area in which to work and giving them a chance to take regular exercise. Your encouragement is vital to their success. Please let us know via the year group email if there are any issues.

How will you check whether my child is engaging with their work and how will I be informed if there are concerns?

- We will check daily if your child is engaging in the remote learning. We will note whether they are attending the live lessons on Microsoft Teams, whether they have accessed the recorded sessions, whether they are completing and uploading tasks onto Teams and whether they are accessing any of the other websites we use.

- The classteacher and Assistant Headteachers will contact you via phone and email if they have any concerns and will try and work with you to support your child. We may make a home visit to discuss your child's learning with you if necessary.

How will you assess my child's work and progress?

Feedback can take many forms and may not always mean extensive written comments for individual children. For example, whole-class feedback or quizzes marked automatically via digital platforms are also valid and effective methods, amongst many others. Our approach to feeding back on pupil work is as follows:

Feedback on work will be given daily. It may take the following forms:
- A class discussion.
- Automatically from work completed on MyMaths, Bug Club.
- Marking of tasks completed and handed in on Microsoft Teams.
- Marking of paper copies.
- Comments made from discussions following viewing of videos/pictures of activities completed.

Additional support for pupils with particular needs

How will you work with me to help my child who needs additional support from adults at home to access remote education?

We recognise that some pupils, for example some pupils with special educational needs and disabilities (SEND), may not be able to access remote education without support from adults at home. We acknowledge the difficulties this may place on families, and we will work with parents and carers to support those pupils in the following ways:

- Activities will continue to be differentiated by the class teacher when provided online. Where necessary, activities will be practical.

- Additional activities or resources can be provided to support access to learning such as adapted equipment if these are used in school.

- The class teacher can discuss learning further with families after a lesson if needed.

- The SENDCo will discuss strategies/ activities which may support your child.

- Children who receive 1-1 support in school can be supported at home through Microsoft Teams.

- Families where children receive therapies in school will be supported to access these online or in school where possible.

- Children with an EHCP will be invited to continue to come into school if this is possible.

- If you have any concerns, please contact the class teacher through the year group email or the SENDCo via the inclusion email address (inclusion@elmgrove.harrow.sch.uk)

Remote education for self-isolating pupils

Where individual pupils need to self-isolate but the majority of their peer group remains in school, how remote education is provided will likely differ from the approach for whole groups. This is due to the challenges of teaching pupils both at home and in school.

If my child is not in school because they are self-isolating, how will their remote education differ from the approaches described above?

- If the majority of the child's peers are in school we will ensure that your child has access to work from their first day of isolation.

- This may be in a paper format if requested but we will make activities available on Microsoft Teams which align as much as possible to those the children are accessing in school. Where this is not possible then an alternative will be provided.

- The class teacher will mark the work and feedback to your child and will also call you weekly to discuss their learning.

- If your child needs access to technology we will usually be able to provide a laptop for them to borrow.

- Please contact the year group email address if there are any concerns.