

Dear Parents, Carers and children,

I do hope you are well. Just to let you know some information about our remote learning.

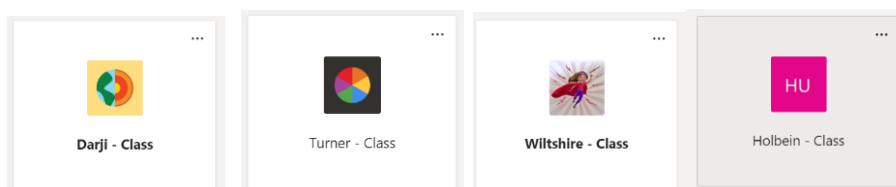
Your child can access everything they need by logging in to Microsoft Teams.

We highly recommend that you download the Microsoft Teams App on to your device. This will make life much easier!

Your child does have their username and password; we gave them all out at the end of term.

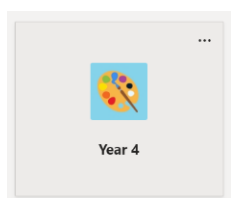
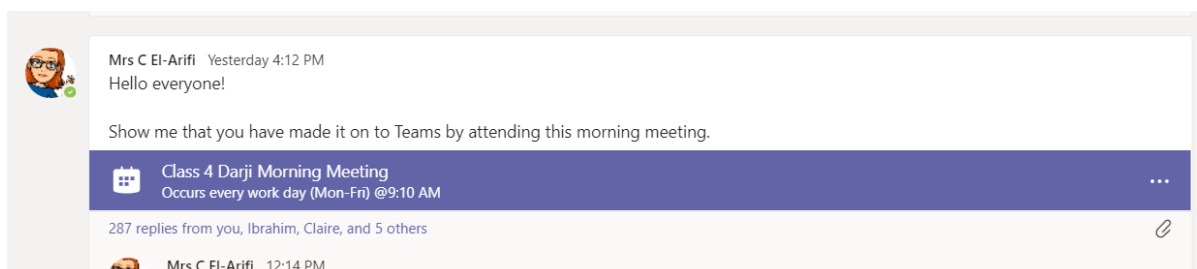
Daily routine:

When you log in to Teams, you should see that your child has entry to 2 Teams.



Your Class Team: This Team is only for members of your class. Here children can use the chat to communicate with each other and help each other with set work.

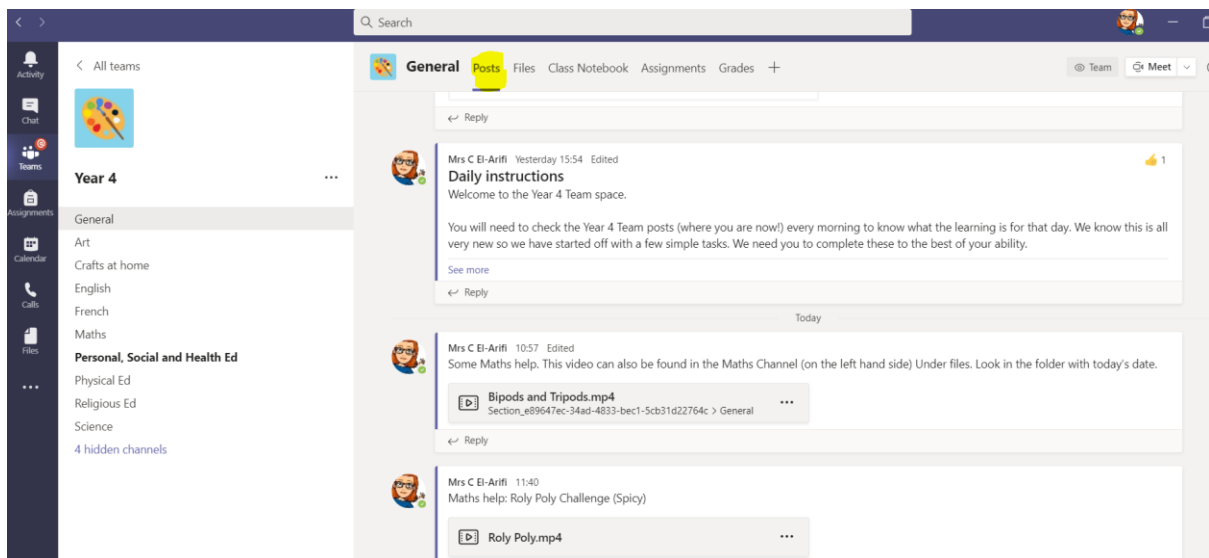
In this team you will see the post inviting you to a daily meet up and live lessons. Your child should meet their teacher at each day:



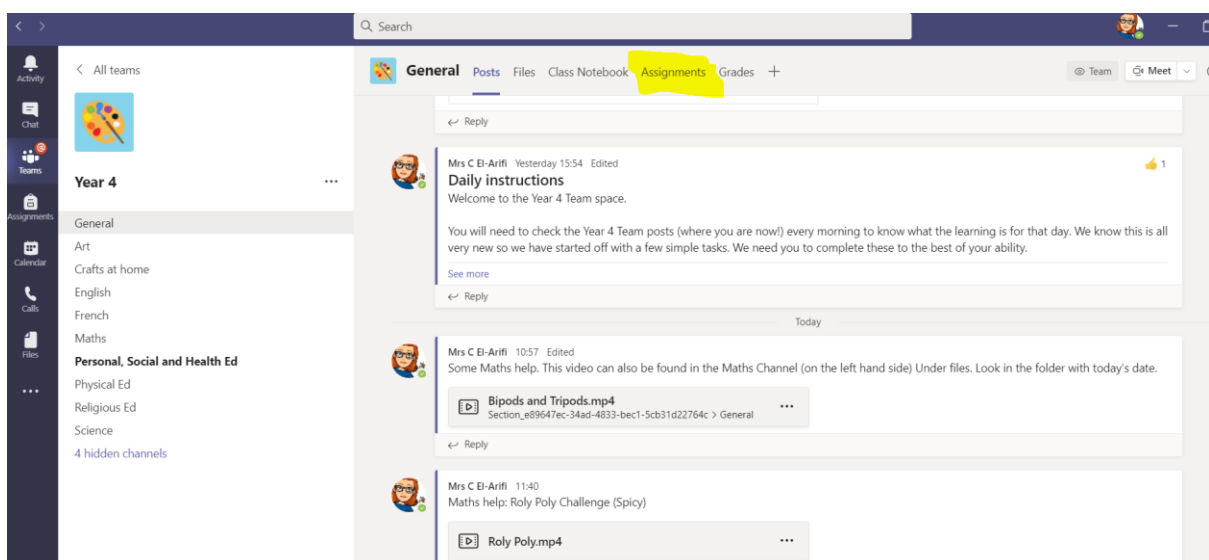
Year: This Team is for all of the Year group children and staff.

In this Team you need to be aware of the following:

Posts: Here staff will leave instructions for learning tasks each day. Here you will find any other messages which apply to all of the children in the Year group.



Assignments: In this space will be the daily Maths and English work. Here your child can access a document which they can type directly on to and then 'hand in' their work. Assignments are also posted on the feed.



How to hand in an assignment:

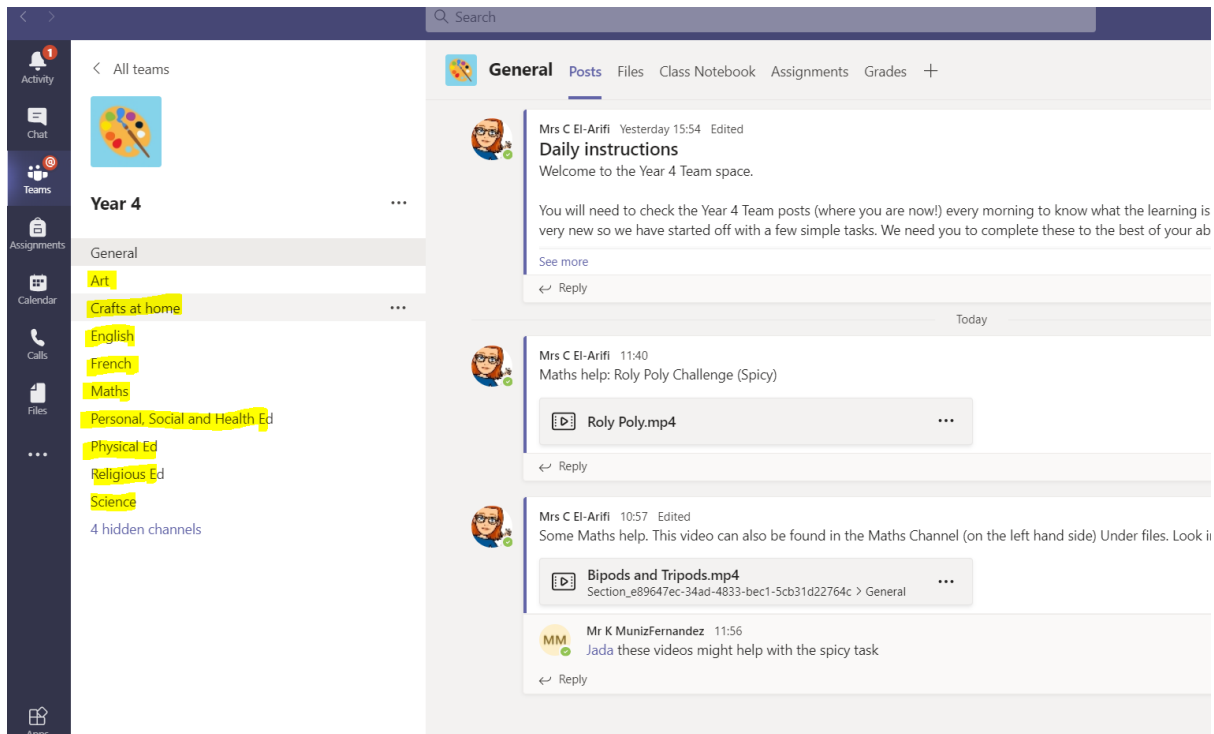
If you can, the best way to complete your work is on the assignment, then to electronically 'hand it in'. You can look at this video for help to do this:

<https://www.youtube.com/watch?v=GAP4c83-xSI>

Channels:

On the left of the Team you will see the different subject channels. If you can't see them all you may need to click on the 'Hidden Channels' for them to be revealed.

Inside each channel we will post work to be completed. Please also check the 'files' area.



Contacting us:

Throughout the day the teachers will be available on your class Team chat. This is the quickest way to contact us. You can also email us at

nursery@elmgrove.harrow.sch.uk
reception@elmgrove.harrow.sch.uk
y1@elmgrove.harrow.sch.uk
y2@elmgrove.harrow.sch.uk
y3@elmgrove.harrow.sch.uk
y4@elmgrove.harrow.sch.uk
y5@elmgrove.harrow.sch.uk
y6@elmgrove.harrow.sch.uk

Please remember, we are very busy at the moment so may not be able to reply immediately, but will do our best.